

**ACADEMIC COUNCIL**

**Minutes**

**March 26, 2020**

**Present:** Charles McAdams, Vicki Bingham, Dave Breaux, Edwin Craft, Emily Dabney, Leslie Griffin, Beverly Moon, Billy Moore, Cetin Oguz, Christy Riddle, Jeff Slagell

**Absent:**

**Guests:**

**Call to order:** A meeting of the Academic Council was held via Zoom on March 26, 2020. The meeting convened at 8:33 AM with Provost McAdams presiding.

**Announcements:**

<b>Agenda item</b>	<b>Comments/Discussion</b>	<b>Action taken</b>	<b>Responsible party</b>
Approval of Minutes:	February 27 <sup>th</sup> and March 12, 2020	<b>Approved.</b>	
<b>Informational Item:</b>			
<b>Action Items:</b>			
Academic Calendar – Changing Final Grades Due Date for Spring 2020	<p>Recommendation to move that last day to withdraw from a course from March 27<sup>th</sup> to April 23<sup>rd</sup>. Emily Dabney also recommended that the final grade due date for spring 2020 be moved to 12 Noon on Monday, May 11<sup>th</sup>. This change will not be updated on the Academic Calendar, but it will be communicated to the faculty.</p> <p><b>Motion to approve the Academic Calendar changes was made and seconded. 10-approved, 0-nay, 0-abstention. Motion carried.</b></p>	<b>Approved.</b>	Emily Dabney
Withdrawal Date – Spring 2020	<p>Provost McAdams approved extending the withdrawal date for spring 2020 to Thursday, April 23<sup>rd</sup> to provide students flexibility and confidence if they should have negative consequences in the online transition. Emily requested we formally change the Academic Calendar as part of the communication plan to announce the change.</p> <p><b>Motion to approve revising the Academic Calendar to reflect the change in the withdrawal deadline was made and seconded. 10-approved, 0-nay, 0-abstention. Motion carried.</b></p> <p>Provost McAdams will seek approval from Cabinet for the changed course withdrawal date.</p>	<b>Approved.</b>	Emily Dabney
<b>Curriculum Action Request and Appendix 8: New</b>	The College of Business and Aviation is proposing a new major, <b>Bachelor of Applied Science in Aviation Management</b> , that will be listed in the Department of Commercial Aviation. The Bachelor of Applied Science in Aviation	<b>Approved.</b>	Billy Moore

<p><b>Degree Program Proposal – Bachelor of Applied Science in Aviation Management</b></p>	<p>Management is specifically designed to serve the needs of students who have completed a technical associate degree program, such as an Associate of Applied Science (AAS) from a SACSCOC accredited community college in the state of Mississippi or comparable regionally accredited community college from another state. The BAS in Aviation Management will allow the university to greatly expand on the current offerings in commercial aviation, and thus, provide students with a more in depth and quality education to serve the increasing demand throughout the service area of DSU. The BAS program fulfills a need not yet met by any institution in the DSU service area. Concentrations include Air Traffic Control, Airport Operations, Aviation Security, Unmanned Aerial Systems, and Logistics.</p> <p><b>Motion to accept the Bachelor of Applied Science in Aviation Management was made and seconded. 10-approved, 0-nay, 0-abstention. Motion carried.</b></p>		
<p><b>Curriculum Action Request and Appendix 8: New Degree Program Proposal – Bachelor of Applied Science in Business Administration</b></p>	<p>The College of Business and Aviation is proposing a new major, <b>Bachelor of Applied Science in Business Administration</b>, that will be listed in the Division of Management, Marketing, and Business Administration (General Business, Healthcare Administration, and Hospitality Service Management concentrations) and the Division of Accountancy, Computer Information Systems, and Finance (Computer Information Systems concentration). The Bachelor of Applied Science in Business Administration is specifically designed to serve the needs of adults who have completed a technical associate degree program, such as an Associate of Applied Science (AAS) from a SACSCOC accredited community college in the state of Mississippi or comparable regionally accredited community college from another state.</p> <p><b>Motion to accept the Bachelor of Applied Science in Business Administration was made and seconded. 10-approved, 0-nay, 0-abstention. Motion carried.</b></p>	<p><b>Approved.</b></p>	<p>Billy Moore</p>
<p><b>Curriculum Action Request – BBA General Business (Agribusiness Administration)</b></p>	<p>The College of Business and Aviation and the Division of Math and Sciences are proposing to add a new ‘Agribusiness’ concentration that will be listed in both the BBA in General Business and under the BS Environmental Science degree programs. This concentration will serve students interested in combining their agricultural knowledge with knowledge and skills for managing a business. Delta State University is located in one of the best agricultural areas in the country. Students in past semesters have requested courses that will provide them with the competitive advantage of having not only agricultural experience but business skills as well. The Division of Math and Sciences and the College of Business and Aviation propose this program to incorporate business with</p>	<p><b>Tabled.</b></p>	<p>Billy Moore</p>

	biology/environmental sciences.  Revisions to the hours of the curriculum were discussed and Dr. Billy Moore will bring this proposal back to Academic Council after further edits.		
<b>Discussion:</b>			
<b>Transition to Online Instruction and Student Support</b>	<p>Since moving all courses to an online method of instruction for the remainder of the spring 2020 semester because of COVID-19, Provost McAdams asked for an update on the transition to online instruction and student support.</p> <p>Christy Riddle of Student Success reported that almost all their services have transitioned online. Seven tutors are working remotely and their schedule via Zoom is available online. SOS services are continuing via Zoom. A Canvas shell has been created with faculty resources on advising remotely as well as tutorials for Zoom, Argos, chat rooms and more. It was suggested to have the Canvas shell added to the Faculty Resource Portal once it is complete.</p> <p>Edwin Craft of the Office of Information Technology reported that, because many staff are working from home, all phones have been forwarded to personal phones so staff are still available during business operating hours. The DSU HelpDesk is staffed 24/7 and is still the fastest way to receive technical support. Computer labs have been set up across campus with those locations being in the library, Foundation Hall, and in the Dorgan Center. Labs operate 7 AM until 5:30 PM Monday through Thursday and are limited to 5 students at a time with at least 6 feet of separation as recommended by the CDC. 20-25 donated laptops are available for check-out for students who may need them. Signage has also been placed in various parking lots across campus informing students that the DSU internet is available from the parking lots which gives students the ability to use laptops from their vehicles. OIT is also recommending that Firefox be used as the default browser because there are compatibility issues with Chrome and Zoom.</p>		
<b>Adjourned:</b>	10:32 AM		
<b>Next Meeting:</b>	Wednesday, April 8, 2020 @ 8:30 AM		